**Work Accomplished Summary (Joshua Gardiner):**

* On-Going Assistance (enduring): Duties as knowledge management technician for the Knowledge Management Cell (DSK) at Air Force Global Strike Command (AFGSC) at Barksdale Air Force Base (AFB), Louisiana, on contract FA6800-20-F-0001, Option Year Three.
* Modified the Event Registration Application ERA 2.0 for Kadena AFB in Okinawa Japan. Modifications include:
  + Administrators registering multiple users.
  + Send Email option toggled on as default on Register User form.
  + Register User form flags error when the number of users exceeds event capacity.
  + Register User form flags error when one of the users being entered is already registered.
* Troubleshot Action Officer Registration course site for users not being able to register after entering credentials.
* Deployed MPF Ticket system dashboard to FSS SharePoint site. Site is live allowing CSS and MPF personnel will now be able to submit and complete tickets for the MPF Center. It includes permission views and automated email notifications through built-in features of DattaBase framework and Power Automate. App has been thoroughly tested before deployment.
* Demoed latest changes for A3/6 ACE (Agile Combat Employment). Captured and implemented last modifications. Site is live and ready for release. Modifications included:
  + dashboard and modal feature the removal of Focus Areas, Goals, and Objectives.
  + Modified site banner and title.
  + Removal of risk Assessment and Timeline from the Objective workspaces.
* Trained recent additions to KM shop personnel on SharePoint, Site Access and setting Permissions groups for various sites, and custom TypeScript based dashboards and Power Apps.

**Travel Forecast:**  None planned for December 2022.

**Invoiced Labor for this month (including Contract Access Fee):** $XXX